



OVERVIEW AND SCRUTINY

COMMUNITY CENTRES TASK AND FINISH GROUP

1. Purpose/Objectives of the Review

To support the development of policy in relation to:-

- the provision of premises for community use, and
- the role of Northampton Borough Council in such provision
- to monitor any budget proposals in relation to community centres

2. Outcomes Required

Recommendations on policy which will:-

- meet community needs
- identify gaps in provision for those needs
- raise the profile of community centre resources

3. Information Required

1. List of all premises currently available (or potentially available) for community use, including NBC community centres, community rooms, school facilities, premises owned and/or run by community organisations and faith groups, etc.
2. For the above, location, ownership, patterns of use, charging regime, accessibility, condition and similar
3. Costs and income for centres
4. Current NBC policy, whether explicit or implicit
5. Good practice adopted elsewhere

4. Format of Information

- 1.-3. Tabulated data for each centre/premise
4. Information from Portfolio Holder and Head of Service
5. Narrative description of other Council's policy approaches

5. Methods Used to Gather Information

- 1, 2 Local knowledge of councillors, neighbourhood co-ordinators and wardens, housing staff, Participation Team Leader, Asset Management
- 3 Information from Participation Team Leader, Asset Management
- 4 Interview with Portfolio Holder and Head of Service
- 5 Research on-line by members of the group, Scrutiny Officer etc

6. Co-Options to the Review

- None proposed at this stage

7 Equality Impact Screening Assessment

- An Equality Impact Screening Assessment to be undertaken on the scope of the Review.

8 Evidence gathering Timetable

October to February 2010

19 October 2009 Scoping Meeting

November 2009 Evidence gathering

The Community Centres Appreciative Inquiry will become a Task and Finish Group from December 2009 to April 2010:

- 3 December 2009 Evidence gathering
- 7 January 2010 Evidence gathering
- 22 February 2010 Finalise Chair's report/further evidence gathering if needed
- 26 April 2010 Meeting scheduled **if required** to finalise Chair's report

Various site visits will be programmed during this period if required.

Meetings to commence at 6.00 pm

7. Responsible Officers

Lead Officer	Thomas Hall, Head of Policy and Community Engagement
Co-ordinator	Tracy Tiff, Scrutiny Officer, to join when the Group becomes a Task and Finish Group in December 2009

8. Resources and Budgets

Thomas Hall, Head of Policy and Community Engagement, to provide internal advice.

10 Final report presented by:

Completed by 22 February 2010. Presented by the Chair of the Task and Finish Group to Overview and Scrutiny Committee 1 and then to Cabinet.

11 Monitoring procedure:

Review the impact of the report after six months (September/October 2010)